

Introduction

Business continuity needs to be managed and maintained to ensure that appropriate and proportionate measures are put in place to plan and respond to incidents and disruption.

Having appropriate measures in place when incidents occur ensures that Kier has the ability to continue to undertake its core business processes at a pre-defined level, meeting contractual, customer and partner service expectations and wider legal obligations.

Policy

Kier Group will make appropriate arrangements to plan for business continuity situations.

To ensure effective implementation of this policy we will:

- Maintain a business continuity planning process for Kier Group locations
- Establish appropriate business continuity plans for offices and sites in compliance with this process to enable employees to continue to deliver key services and activities
- Undertake appropriate business impact analyses and risk assessments
- Identify critical activities and their supporting resources which need to be maintained
- Communicate these plans to employees and undertake training as required
- Periodically test the planned arrangements
- Audit compliance with the planning process
- Include the arrangements in the Kier Integrated Management System (IMS)

Senior management will review this policy annually, or following a major operational or organisational change, and establish business continuity objectives and targets that are consistent with Kier's strategy.

This policy will be communicated to all our employees and organisations working on our behalf, held on our IMS, and made available to third parties.

Owner: Group SHEA Director	Version: 1.0	POL-GR-009
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